

# MITCHELL THOMAS TRADING CO.

3200 Commander Drive #108  
Carrollton, Texas 75006

Phone: 972-380-2274 \* Toll Free Order Line: 1-877-869-4557 \* Fax: 972-380-2418  
Website: www.mitchellthomas.com

## TERMS AND CONDITIONS

**All orders subject to acceptance by Mitchell Thomas Trading Co.**

### Terms

All existing customers that have established a favorable credit rating with Mitchell Thomas Trading Co. are eligible to receive terms of Net 15 Days from date of invoice. All other existing customers must pay the invoice either COD at the time of delivery or by credit card. Invoices outstanding over 30 days will be considered delinquent, and no future orders will be shipped until payment has been received. Any Net 15 Day account with repeated late payments will be changed to a COD or credit card account. Mitchell Thomas Trading Co. reserves the right to charge interest on all past due accounts.

All opening orders for new accounts must be paid in advance by credit card unless credit terms have been established. All new customers that wish to establish a Net 15 Day account or COD company check account must complete and sign the Mitchell Thomas Trading Co. Account Application. If the Account Application is not completed and signed by an officer of the company applying, the only manner of payment accepted will be COD cashiers check, COD money order or credit card.

**Minimum order is \$150.00. Any order less than \$150.00 is subject to a 10% handling fee.**

### Returned Checks

A fee of \$25.00 will be charged on a check returned by the bank for any reason. Any account that has two returned checks will be placed on COD cashiers check/money order or credit card only.

### Freight Charges

All orders are shipped FOB Carrollton, Texas and all freight charges are paid by the customer. All COD orders will be charged the standard COD fee. All lighters considered flammable goods will be shipped in accordance with D.O.T. and hazardous materials regulations. All standard HAZMAT shipping fees will apply.

### Shortages/Damages

Shortages or damages must be reported within 48 hours of receipt of merchandise. No returns will be accepted without prior authorization from Mitchell Thomas Trading Co. All lighter sales are final.

### Hours of Operation

9:30 A.M. – 5:30 P.M. CST, Monday through Friday  
Fax line is available 24 hours a day

**ALL PRICES AND TERMS & CONDITIONS ARE  
SUBJECT TO CHANGE WITHOUT NOTICE.  
NOT RESPONSIBLE FOR TYPOGRAPHICAL ERRORS OR MISPRINTS.**

Issuance or receipt of this information/catalog is not a commitment to sell.